

SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL

October 4, 1988

M I N U T E S

PRESENT: J. Romo, Chair, M. Bobgan, J. Connell, J. Diaz, L. Fairly,
T. Garey, D. Oroz, G. Smith, C. Frank, student rep.
ABSENT: D. Ringer (excused)
RESOURCE: E. Cohen, J. Friedlander, B. Miller, H. Pugh

APPROVAL OF MINUTES: September 27, 1988

M/S/C Diaz/Connell Unanimous

To approve the minutes of September 27, 1988 with the following corrections:

Continuing Education's share of state new equipment funds is 21%.

TIMELINE AND PROCEDURES FOR ALLOCATION OF RESOURCE ALLOCATIONS

Deferred.

INSTRUCTIONAL EQUIPMENT ALLOCATIONS

The Chair distributed copies of the proposed timeline for 1988-89 new instructional equipment allocations. He stated that, if Prop 78 passes, the College is projecting revenues of approximately \$462,074 for instructional equipment, about 16% of which will be allocated to the Library, 21% to continuing education and the balance to instructional departments following a review/ranking process by Division Chair Council and consent by the College Planning Council. Additionally, the college is looking at funding sources (Lottery, VEA, Grants, General Fund) to meet required district matching funds totaling about \$254,000. The Chair stated that he would be bringing specific dollar amounts to the Council at its next meeting. The proposed timeline is:

DATE	ACTIVITY
Monday, October 10	Deans collect new equipment lists from departments.
Monday, October 24	Department requests submitted to the Office of Academic Affairs
Friday, October 28	Academic Affairs recommendations developed.
Wednesday, November 2	First DCC Hearing.
Wednesday, November 16	Second DCC Hearing.
Tuesday, November 29	CPC Consent Action.

The chair reminded members that, as in the past, 50% of equipment funds will be allocated for replacement equipment to departments on a proportional basis determined by Divisional Deans and Chairpersons. Traditionally, the Sciences and the Technological departments have received the largest allocations.

Mr. Romo reported that the procedures for the allocation of new equipment is basically the same as in the past. Departments will submit their requests to the Office of Academic Affairs and the Divisional Deans will review, categorize them into Most Essential and Essential, and submit their recommendations to the Division Chair Council for ranking. A change in procedures reported by the Chair is that the CPC at its last meeting voted to combine the hearing/action stages on new equipment allocation recommendations in order to expedite the acquisition of approved items.

LOTTERY 1988-89

The proposed timeline for the allocation of Lottery 1988-89 funds was handed out by the Chair. According to the timeline, college units will begin reviewing lottery requests on Monday, October 17, with CPC's First Hearing scheduled for Tuesday, November 1. The Vice Presidents, Business Manager, and the President's Office will meet to prepare ranking recommendations between November 1 and November 29, at which time the CPC will hold its Final Hearing on the Lottery 1988-89 recommendations.

The Chair outlined briefly the Lottery budget. He explained that the college has already committed approximately \$100,000 for the Library, \$500,000 for the parking structure, \$200,000 for salaries and \$228,400 for items recommended by CPC and approved by Dr. MacDougall. The balance of about \$72,000 is expected to be distributed to college units, using established lottery guidelines. (Copies of guidelines will be distributed at the next meeting.)

Members suggested that the relatively small amount of lottery funds might be channeled to several major projects, rather than to numerous small items. Discussion on this item will take place at a future meeting.

PRESIDENT'S RESPONSE ON 88-89 LOTTERY ALLOCATIONS

In a memorandum to Chairperson Romo, the President stated his approval of the CPC's proposal on 1988-89 Lottery Recommendations, with the exception of two items: the RSSC lab instructor hourly (\$7,344) and the Counseling classified hourly (\$3,000). The President added two items to the list: Satellite Disk, \$15,000 and Transfer, \$6,300 (Transfer Achievement Program). With the approved expenditure of \$228,400, approximately \$72,000 is left to distribute to college units for the 1988-89 year.

PRESIDENT'S RESPONSE ON 88-89 GENERAL FUND AUGMENTATIONS

The President has sent his recommendations to 88-89 general fund augmentations. They are delineated in his memorandum to Chairperson Romo, dated August 19, 1988 (Attachment 2).

PROCEDURES FOR REVIEW OF CERTIFICATED REQUESTS

The Chair asked that this item be deferred. He did remark, however, that the college is developing a proposal for certificated staffing hiring procedures to expedite recruitment and selection of certificated staff replacements. More information on this item will be presented at a future meeting.

PLANNING PROCESS

Deferred

The next meeting is on October 18, 3:00 p.m. in A-218C.

At 3:50, a motion by T. Garey to adjourn and seconded by M. Bobgan was unanimously approved.

jdm

cc: Dr. MacDougall
Deans/Assistant Deans
Division/Department Chairpersons
Mr. Miller
Mr. Pickering
Mr. Guillen