

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL  
October 6, 1998**

**MINUTES**

**PRESENT:** Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Charles Hanson, Jim Lynn, Keith McLellan, Kathy O'Connor, Dan Oroz, and Lana Rose. Ryan Cox and Joey Ferguson represented the student body.

**GUESTS:** Robert Ehrmann

**EXCUSED:** John Romo

**1.0 CALL TO ORDER**

1.1 Dr. Friedlander called the meeting to order at 3:02 p.m.

**2.0 APPROVAL OF MINUTES**

2.1 September 15, 1998

The September 15, 1998 minutes were approved with the following changes:

2.1.1 *Page 2, item 4.1, paragraph 1, line 3: date should read December*

2.1.2 *Page 2, item 4.1, paragraph 2, line 7: planing should read planning*

2.2 September 29, 1998

Approval of the minutes from the September 29, 1998 meeting were postponed until a later date to allow more time to cover the issues on the current agenda.

**3.0 WORKSITE COORDINATOR POSITION**

3.1 Bob Ehrmann presented a request for a new position to the Council and distributed handouts entitled Work Force Coordination. This position, which

would be funded by the CalWorks and TANF grants, will provide a single point of contact for employers for both the Credit and Continuing Education Divisions (*Reference Attachment 1*).

*M/S/C: To approve Workforce Coordination position (Fairly/Oroz)*

**4.0 ANNOUNCEMENTS: Grand Opening of SBCC Cosmetology Academy**

- 4.1 The Cosmetology Academy of Santa Barbara City College is scheduled to open in October. The Academy is located in the Magnolia Shopping Center, at 5160 Hollister Avenue in Goleta

**5.0 LONG RANGE FACILITIES PLAN**

- 5.1 Update on status of planning effort

- 5.2 Presentations of proposed facilities plans

- 5.2.1 Business Services: Charles Hanson

Dr. Hanson's presentation focused on projects included in the request that the College has previously submitted to the state for the five-year Construction Plan, Initial Project Proposals (IPPs). Each of these projects is listed in the attachment in order of priority and includes the architects estimate of project costs. Dr. Hanson showed the Council the location of projects on the SBCC concept plan. Parking, which is an ongoing concern, was discussed in depth. Suggestions range from the addition of a level on the West Campus parking structure which would increase parking by approximately 400 spaces to the construction of a second level for the parking lots in Persing Park and the lot at the corner of Shoreline Park and Loma Alta. Dr. Hanson also distributed a list of college-wide facilities needs and explained the items, most of which were intended to have been funded by donors. The LSG building remodel is the most pressing need at the moment as adequate funds are not available to finalize the project (*Reference Attachment 2*).

- 5.2.2 Information Resources: Bill Hamre

Mr. Hamre noted that the Information Resources Division will assess the technical infrastructure and staffing requirements associated with each of the proposed facilities plans.

- 5.3 Dr. Friedlander and Ms. Fairly will present the proposed facilities plans for Academic Affairs and Student Affairs at the October 27, 1998 CPC meeting.

**6.0 PARTNERSHIP FOR EXCELLENCE RESOURCE REQUESTS**

6.1 Dr. MacDougall recently attended a Partnership for Excellence meeting at the Chancellor’s Office and a handout from that presentation was shared with the Council (*Reference Attachments 3*). The Accountability Umbrella Group deals with outcome measures for excellence and the measures that are being considered to assess the extent to which the California Community Colleges are achieving the desired outcomes of the Partnership for Excellence programs. Whether or not this funding will be augmented next year is of critical concern. Dr. MacDougall has written a memo addressing his concerns and recommendations. Through the formulation of four task teams at this campus, the following topics will be addressed: (1) Increasing Transfer Effectiveness; (2) Basic Skills Improvement and Student Success; (3) Degrees and Certificates and Workforce Development; and (4) Accountability & Outcomes Measures (*Reference Attachment 4*). Groups will be formed throughout the next two weeks and given a deadline by which they are to develop recommendations to be presented to the Council. It was agreed that December 15th would be the date that the plans are to be submitted to CPC.

6.1 Background Information (*Reference Attachment 5*)

- 6.1.1 Commitment by the Chancellor’s Office and the State to invest in “program enhancements” that will strengthen the ability of California Community Colleges to achieve mission-based objectives.
- 6.1.2 The State intends to provide funding for the Partnership for Excellence program as an investment to supplement funding for enrollment growth and cost-of-living adjustments to invest in program enhancements that will increase performance toward the community college’s system outcome measures.
- 6.1.3 ...shall allocate funding for the Partnership...to those districts electing to participate in the program in the 1998-99, 1999-2000, and 2000-2001 fiscal years on a per FTES basis, subject to a district minimum allocation, and districts shall have broad flexibility in expending the funds for program enhancement that will improve student success and make progress toward system goals.
- 6.1.4 ...Board of Governors...shall develop,...one or more contingent funding allocation options, as well as criteria that would require the implementation of these options, that shall link allocation of funds to individual districts to the achievement of and progress toward Partnership for Excellence goals by those individual districts. These contingent funding options may be determined necessary to either improve system performance or to reward significant or sustained achievement.

**7.0 RECOMMENDATION FROM THE DISTRICT TECHNOLOGY COMMITTEE REGARDING TECHNOLOGY INFRASTRUCTURE AND STAFFING ANALYSIS FOR PROPOSED FACILITIES AND PARTNERSHIP FOR EXCELLENCE INITIATIVES**

7.1 The District Technology Committee has recommended that proposals for facilities and Partnership for Excellence initiatives be reviewed by the Information Resources Division to assess the one-time and ongoing technical infrastructure and staffing implications required to implement the proposed plans.

**8.0 OTHER ITEMS**

8.1 No further issues were raised at this meeting.

**9.0 ADJOURNMENT**

9.1 There being no further business, the meeting was adjourned at 4:35 p.m.

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cc: Cabinet, Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, ASB President, College Information, *The Channels*

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL  
October 20, 1998**

**MINUTES**

PRESENT: Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Jim Lynn, Kathy O'Connor, Dan Oroz, John Romo, Lana Rose

EXCUSED: Charles Hanson

**1.0 CALL TO ORDER**

1.1 The meeting was called to order at 3:08 p.m.

**2.0 UPDATE ON THE PROCESS TO BE FOLLOWED IN DEVELOPING PLANS TO PROMOTE THE ATTAINMENT OF PARTNERSHIP FOR EXCELLENCE OUTCOMES**

2.1 There will be four teams that will work towards meeting the goals of the Partnership for Excellence. Each team will focus on a different goal: (1) transfer; (2) basic skills and student success; (3) vocational education, degree attainment and economic development; and (4) measures used to assess attainment of objectives.

**3.0 PRESENTATION OF FACILITIES PLANS**

- 3.1 Vice President Fairly presented a draft of the proposed Student Affairs facilities plan (*Reference Attachment 1*).
- 3.2 Dr. Jack Friedlander presented a draft of the proposed Academic Affairs facilities plan (*Reference Attachment 2*).
- 3.3 A commitment was made by all in attendance that if Human Resources were relocated from its present location in the Student Services building, it would be moved to a suitable location with appropriate facilities.
- 3.4 Expert advice will be needed to assess the costs of the proposed facilities plans.

**4.0 REVIEW OF TIMELINE FOR RANKING FACILITIES REQUESTS**

4.1 It will be difficult to rank the requests until adequate information is available on cost and square footage estimates for the proposed facilities initiatives. Once this information is available, a timeline for ranking the requests can be established.

**5.0 CHANGE OF DATE FOR NEXT MEETING AND REVIEW OF AGENDA**

5.1 The date of the next meeting was changed from October 27 to November 4 from 1:00 to 3:00 p.m. at which time the focus will be on revisiting the planning process for preparing the College Plan for 1999-2002 and how the Partnership for Excellence and College Facilities proposals get incorporated into the plan.

**6.0 OTHER ITEMS**

6.1 CPC will meet for all-day sessions on January 14 and 15, 1999.

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cc: Cabinet, Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, ASB President, College Information, *The Channels*

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL  
November 4, 1998**

**MINUTES**

PRESENT: Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Charles Hanson, Jim Lynn, Kathy O'Connor, Dan Oroz, and Lana Rose.

EXCUSED: John Romo.

**1.0 CALL TO ORDER**

1.1 Dr. Friedlander called the meeting to order at 1:03 p.m.

**2.0 APPROVAL OF MINUTES**

2.1 September 29, 1998

*M/S/C to approve the minutes (Fairly/Rose)*

2.2 October 6, 1998

Approval of the minutes from the September 29, 1998 meeting was postponed until the next meeting.

2.3 October 20, 1998

Approval of the minutes from the September 29, 1998 meeting was postponed until the next meeting.

**3.0 APPROACH TO DEVELOPING COLLEGE PLAN**

3.1 Dr. Friedlander anticipates that CPC will have an idea of the priorities for developing the college plan by January 1999. The current plan is to use the existing format (copies will be distributed to all Council members before the January meeting). Members of the CPC asked that Dr. MacDougall be present during part of the meeting so that he could share his ideas and offer some direction. The purpose of this two day session will be to build the College's 2005 vision and build the steps to accomplish those goals. A two

day brainstorming session will be scheduled for January 1999 and Dr. MacDougall will schedule an one day information and planning meeting on December 21<sup>st</sup> to enable CPC members to gather information pertinent to our geographic area. Emphasis was placed on the fact that although an internal scan is important, an environmental scan for vocational programs that looks externally cannot be dismissed.

#### **4.0 FACILITIES MASTER PLAN**

4.1 Mr. Hamre is compiling an assessment of the infrastructure and staffing needs for Santa Barbara City College. A discussion of financial programs on this campus followed and one member noted that CSU is interested in offering courses concurrently with this College. Dr. Hanson provided projections for the finance department which were based on a ten year period and a gross square footage of 634,707 (this figure includes both the Wake and Schott Centers). The maximum square footage that could be requested would be 131,000 (a 21% growth factor was used). Dr. Friedlander presented questions about projections based upon a 27% growth factor. A discussion concerning strategic planning of the impending bond measure arose as a result of Cabrillo College's experiences in this area and their recommendation that this College maintain a low profile throughout the bond measure planning stages.

#### **5.0 ADJOURNMENT**

5.1 There being no further business, the meeting was adjourned at 2:40 p.m.